

Approval for the Subsidy for Preschool Education

1 What is the Subsidy for Preschool Education?

This is a policy where Ginowan City reimburses parents for tuition fees paid to childcare facilities listed below. If your child is or will be registered in a non-registered daycare facility (*ninkagai hoiku shisetsu*), including Childcare Programs for Sick Children, Temporary Childcare Program, or the Family Support Centre, you must submit an application and get approved in order to receive the subsidy.

Category	Ages covered	Has a reason for needing preschool/daycare service	Type of facility (program)
Category I	3 years and above	No	Kindergartens that have not shifted to the new system
Category II	3-5 years of age*	Yes	<ul style="list-style-type: none"> • Non-registered nurseries • Kindergarten afterschool daycare service** • Childcare programs for sick children • Family Support Centre • Temporary childcare programs
Category III	0-2 years of age*		

*Age as of April 1 of the fiscal year in question.

**Refers to the service offered by kindergartens to parents who require afternoon daycare service for their child due to work.

2 Criteria for Category II and Category III

- ▶ Both the mother and father must have reasons for needing preschool/daycare service (see next page).
- ▶ To be eligible for Category III, the mother or father (or a guardian such as a grandmother or grandfather if determined that they are the breadwinner of the family) must be a resident tax-exempt individual. Approval cannot be given unless the individual has filed their taxes.
- ▶ The child must not be attending a registered nursery (*ninka hoiku shisetsu*).
- ▶ The child must not be registered for a childcare program provided by their mother or father's employer.
- ▶ If seeking to get approved under reason 8 ("child-care leave"), the child for whom the leave is taken must be under 2 years of age.

◆ Reasons for needing childcare service

Reason		Criteria	Validity of approval
1	Employed	Full time, part time, night work, or work from home with a total of 64+ hours per month and a monthly salary of over 52,000 yen.	For the duration of the father or mother's employment.
2	Pregnancy or childbirth	Must be currently pregnant or have recently given birth.	Begins three months prior to delivery and lasts until the month of the eighth week following childbirth (approx. 2 months).
3	Illness or disability of the parent	The parent is suffering from an illness or disability and therefore cannot care for the child.	For as long as the individual is afflicted by such a condition.
4	Caring for the elderly or disabled	The parent is continually caring for another member of household who is ill or has a disability.	For as long as the situation is occurring.
5	Recovering from a disaster	Repairing damages to a house, etc., caused by a fire, earthquake, storm, or flood.	For as long as is determined to be required.
6	Looking for employment	Must be currently looking for employment.	90 days
7	In school	Must be currently attending a school or a vocational training school.	For the duration of enrolment.
8	Childcare leave	Currently on childcare leave. *Those on childcare leave whose older child is already enrolled in daycare and needs continued daycare service.	For the duration of childcare leave. *Until the child being cared for under childcare leave turns two years old.
9	Other circumstances considered as childcare leave	Currently looking after a child under 2 years old at home (excluding those on a child leave) *Those on childcare leave whose older child is already enrolled in daycare and needs continued daycare service.	Same as above.

- ★Generally, the approval start date is the date by which an application is submitted.
- ★When the validity of approval expires, you will no longer be eligible to receive the subsidy.
You must renew your application before the validity of your approval ends.
- ★If any of the conditions pertaining to your household situation or employment, etc., have changed since you last submitted an application, you must report those changes to us.

3 Required documents

Required documents from all applicants		Checklist	
1. <i>Inkan</i> (name seal)		<input type="checkbox"/>	
2. Guardian's ID (driver's license, passport, etc.)		<input type="checkbox"/>	
3. Application form		<input type="checkbox"/>	
4. Documents proving reason for needing childcare service *Separate documents are required from each parent.		Father	Mother
Employed	<ul style="list-style-type: none"> A completed Certificate of Employment 	<input type="checkbox"/>	<input type="checkbox"/>
Self-employed	<ul style="list-style-type: none"> A completed Certificate of Employment A document proving self-employment (final income tax return, business permit, certified copy of a company register notification of opening of business, etc.) <p>*If unable to provide a document of proof, you will be required to receive a signature from a district welfare officer.</p>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy/childbirth	<ul style="list-style-type: none"> Mother and Child Health Handbook 	<input type="checkbox"/>	<input type="checkbox"/>
Illness/disability	<ul style="list-style-type: none"> Letter of diagnosis (form will be provided) or a copy of the disability handbook 	<input type="checkbox"/>	<input type="checkbox"/>
Caring for an elderly or disabled family member	<ul style="list-style-type: none"> Declaration form (form will be provided) Letter of diagnosis (form will be provided) 	<input type="checkbox"/>	<input type="checkbox"/>
Recovering from a natural disaster	<ul style="list-style-type: none"> Document certifying that one is a disaster victim 	<input type="checkbox"/>	<input type="checkbox"/>
Looking for employment	<ul style="list-style-type: none"> Status Report of Job Hunting Activities 	<input type="checkbox"/>	<input type="checkbox"/>
Student	<ul style="list-style-type: none"> Letter of enrolment and timetable 	<input type="checkbox"/>	<input type="checkbox"/>
Childcare leave	<ul style="list-style-type: none"> A completed Certificate of Employment <p>Specifying period of childcare leave and estimated date of return</p>	<input type="checkbox"/>	<input type="checkbox"/>
Other circumstances deemed as childcare leave	<ul style="list-style-type: none"> Declaration form (form will be provided) 	<input type="checkbox"/>	<input type="checkbox"/>
Additional documents are required from the following individuals		Checklist	
Single parent families	<ul style="list-style-type: none"> <i>Koseki tohon</i> that shows the date of divorce <p>*Not required if currently receiving Childrearing Allowance for Single Parent Families or Medical Expense Coverage for Single Parent Families.</p>	<input type="checkbox"/>	<input type="checkbox"/>
Parents who are military or military-affiliated (Category III)	<ul style="list-style-type: none"> 2021 W-2 (for those eligible for September 2021 – August 2022 coverage) 2022 W-2 (for those eligible for September 2022 – August 2023 coverage) 	<input type="checkbox"/>	<input type="checkbox"/>

*The city office will provide you the contact information of a district welfare officer. Please contact the officer yourself and prepare ample time for the process.

4 Monthly subsidy amount

- ▶ The maximum subsidy amount is listed in the following table. Any tuition that exceeds the maximum subsidy amount will have to be shouldered by the parent.
- ▶ The subsidy only covers tuition and kindergarten entrance fees. School supply fees, lunch fees, fees for events and pickup and drop-offs are not covered.
- ▶ In general, children who are attending kindergarten will not be eligible to receive coverage for non-registered nurseries, childcare for sick children programs, family support centre childcare programs, and temporary childcare programs.
- ▶ If the approval start date is in the middle of the month, the amount of subsidy the applicant can receive will be calculated on a day-to-day basis.

Type of facility		Category I	Category II	Category III
<input type="radio"/> Non-registered daycare facilities <input type="radio"/> Childcare for sick children programs <input type="radio"/> Family support centre <input type="radio"/> Temporary childcare programs		×	37,000 yen	42,000 yen
<input type="radio"/> Afterschool daycare program (public kindergarten and kindergartens that have shifted to the new system)		×	1. 11,300 yen (16,300 yen for Category III), or 2. Days attended × 450 yen → whichever amount is lower	
<input type="radio"/> Kindergartens that have not shifted to the new system	Afterschool daycare program	×	<ul style="list-style-type: none"> • 25,700 yen for morning daycare program • Afterschool daycare program → same amount as is listed in the previous cell 	
	Morning daycare program	25,700 yen	×	×

5 How to submit a claim

【Pay direct】 → The subsidy will be paid to the childcare facility directly. No paperwork is required from the parent/guardian.

【Submit a claim】 → Bring the following documents to the city office to submit a claim.

- ① Tuition receipt (must use the form specified by the Childcare Support Division)
- ② “特定子ども・子育て支援提供証明書” form
- ③ ID
- ④ *Inkan* (name seal)
- ⑤ Bank book or cash card

Ginowan City Office TEL 098-893-4411

- ▶ Regarding approvals → Childcare Support Division Ext. 3312, 3313
- ▶ Regarding reimbursements → Childcare Policy Division Ext. 3421, 3422
- ▶ Regarding coverage for kindergarten tuitions → Childcare Support Division Ext. 3331, 3332