様式第19号（第17条関係）

特定教育・保育提供者業務管理体制整備届出書

年　　月　　日

宜野湾市長　　殿

施設・事業者

所 　在　 地

名　　　　称

代表者氏名

（法人以外の場合は、住所及び氏名）

業務管理体制について、次のとおり関係書類を添えて届け出ます。

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | | | | | | 事業者番号 | | | | | | | |  | |  | | |  | | | |  | | |  | | | |  | | |  | | |  | | |  | | |  | |  |  | |  | |
| １　届出の内容　（該当の項目に○を付ける。） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | 法第５５条第２項関係（業務管理体制の整備に関する事項の届出） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | 法第５５条第４項関係（区分の変更） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ２　事業者及び代表者 | ﾌﾘｶﾞﾅ | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 名称又は氏名 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 住所  （主たる事務所  の所在地） | | | 〒 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 電話番号 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ﾌﾘｶﾞﾅ | | |  | | | | | | | | | | | | | | | 生年月日 | | | | | | | | | | | | | 年　　月　　日 | | | | | | | | | | | | | | | | |
| 代表者氏名 | | |  | | | | | | | | | | | | | | |
| 代表者住所 | | |  | | | | | | | | | | | | | | | | | | | | | | | | 職名 | | | | | | | | | | | |  | | | | | | | | |
| ３　施設・事業所名称等及び所在地  （複数ある場合は別表に記入） | | | | 施設・事業所番号 | | | |  |  | |  | |  | |  | |  | | |  | |  | | |  | |  | | | |  | | | |  | | |  | | 計　　　か所 | | | | | | | | |
| 施設・事業所名 | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 所在地 | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ４　届出事項  （該当する項目に○を付ける。） | | | |  | 法令遵守責任者の届出 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | 法令遵守責任者氏名（ﾌﾘｶﾞﾅ） | | | | | | | | | | | | | | | | | | | | | | | | | | | 生年月日 | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | 年　　月　　日 | | | | | | | | | | | | | | |
|  | 業務が法令に適合することを確保するための規定の概要（注１） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | 業務執行の状況の監査の方法の概要（注２） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ５　区分変更 | | 区分変更前行政機関名称及び担当部（局）課 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 事業者番号 | | | | | | |  | | |  | |  | | | |  | | |  | | |  | | | | |  | | | | |  | | |  | | | |  | |  | | |  | |  |
| 区分変更の理由 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 区分変更後行政機関名称及び担当部（局）課 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 区分変更日 | | | | | | | 年　　月　　日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

（注１）「業務が法令に適合することを確保するための規定の概要」は、**確認を受けている施設・事業所の数**

**が２０以上の場合**に添付してください。

（注２）「業務執行の状況の監査の方法の概要」は、**確認を受けている施設・事業所の数が１００以上の場合**に添付してください。