

Other services

- **Internet service**...Computers are available for research purposes. Usage is limited to 1 hour per day.
- **Database** ... You can view news articles (Okinawa Times, Ryukyu Shimpō) and official government gazettes. Usage is limited to 1 hour per day.
- **Audio/Digital Magnifier**...A reading device that reads text aloud and displays it in large font.
- **Magnifier machine** ... A reading device that displays text in large font.
- **Sterilization machine** ... A device used to sterilize books.

Please visit the counter if you would like to use these devices.

Attention!

- If borrowed items are not returned for more than one month, borrowing service will be suspended until the item is returned.
- In the event of loss, soiling, or damage to materials, compensation may be required. Please contact our staff for inquiries.
- If you lose your card or if you change your phone number or address, please notify us promptly.
- Transferring or lending your user card to others is prohibited.
- Eating and drinking, photography, and cellphone use are prohibited within the facility.



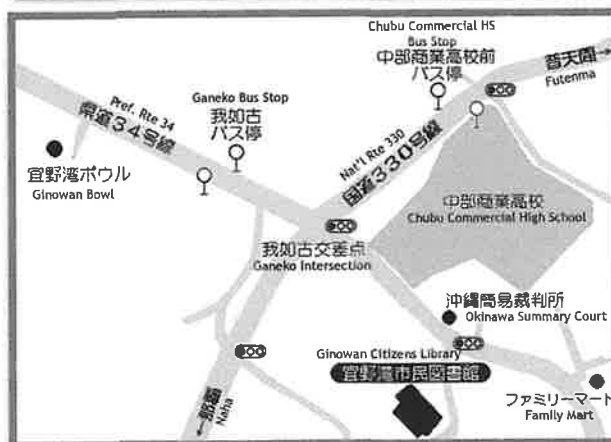
Hours

Wednesday-Sunday 10 a.m. - 7 p.m.
Mondays 10 a.m. - 5 p.m.

Closed

Tuesdays, holidays, June 23, New Year's holiday, inventory day (every 4th Thursday of the month), special inventory day (once per year for 15 days or less)

*The library may temporarily open or close.
For details, please check the library calendar.



Churayume-go Mobile Library

To ensure that even those living far from the library can access our services, we regularly visit designated locations within the city. Please check the 'Churayume-go Usage Guide' for the locations and schedule of our visits.

Library Guide



Ginowan Citizens Library

3-4-10 Ganeko, Ginowan City 901-2214

TEL: 098-897-4646

FAX: 098-897-5642



Online Catalogue



[New Website]

<https://www.ik.licsre->

[saas.jp/ginowan/webopac/index.do](https://www.ik.licsre-saas.jp/ginowan/webopac/index.do)



Anyone can browse the library materials for free. Residents of the city or those commuting to and from the city for work or school can utilize the library loan service.

First-time users

A library card is required to utilize the loan service. Complete the application form and bring an ID that includes your name, address and date of birth (such as a driver's license or health insurance card) to the library counter.

Ginowan residents must renew their cards every 3 years, while those commuting to and from the city for work or school must renew every year.

- Commuters need to provide proof of employment, and students need to provide proof of enrollment.
- Reissuance of a lost card will incur a fee (100 yen).

Borrowing

Bring your card and the materials you want to borrow to the counter. You can also use the self-checkout machine.

- Borrowing limit: 10 books, 3 magazines (excluding the latest issue), 3 audiovisual materials (DVD and CDs)

- Loan period: 2 weeks

Loan extensions can be processed at the counter, over the phone or via the internet. Extensions are allowed only once, and materials with existing reservations cannot be extended. The maximum extension period is up to two weeks beyond the return date.

Self checkout machine

Users can conduct loan procedures themselves.

- Limited to books and magazines only. (Please come to the counter when borrowing CDs, DVDs, or supplemental CDs.)
- Reserved materials will be lent out at the counter.
- Temporary library card (paper) cannot be used at the checkout machine.
- If borrowing more than 10 items, please split the transaction into two.

Returning items

Please return borrowed items at the counter. If the library is closed, return the items using the return box on the right side of the entrance. The return box located at the Central Community Center and the city museum can only be used during opening hours.

Opening hours:

Central Community Center 9 a.m. - 9 p.m.

Museum 9 a.m. - 5 p.m.

Closed: Tuesdays and holidays

*Due to the fragile nature of CDs and DVDs, please return them directly to the library counter.

Booking/Requests

You can reserve or request materials that are currently on loan or not available on the shelves (up to a maximum of 3 items). Please apply at the counter. Reservations can also be made through the library's internal search machines and the library's website.

Self-search machines

Users can look up the location of materials available in the library themselves.

They can also reserve materials that are currently on loan.

Reference (Research)

If you can't find the book you're looking for, or if you want to research everyday problems or curiosities you might have, or need assistance with other inquiries, we are here to help.

*If it takes more than 20 minutes, we will provide the answer at a later date.

Copying

Copying of library materials is permitted within the scope of the Copyright Law. Please fill out a "Copy Request Form" and submit it at the counter.

*Copying services incur a fee.

Audio-visual booth

DVDs and CDs can be viewed and enjoyed within the library. One DVD per person per day and up to three CDs per person per day are allowed. Please allow at the counter to use them.

Group loan

We provide bulk loan to schools, kindergartens, nurseries and community education organizations within the city.

*Loan limit: 100 books

*Loan period: 30 days (no extensions allowed)